



## St. Clair Region Conservation Authority Job Posting

**Position Title:** Conservation Area Maintenance Foreperson

**Job Type:** Seasonal (April 7, 2025, to October 19, 2025)

**Closing Date:** March 28, 2025, or until filled

**Department:** Conservation Areas

**Immediate Supervisor:** Conservation Area Superintendent

**Competition Number:** CA403

### Position Summary

The St. Clair Region Conservation Authority (SCRCA) is looking to add to their team, a Conservation Area Maintenance Foreperson. The Maintenance Foreperson is responsible for the general maintenance of all facilities, grounds, and structures within the assigned Conservation Area. Work outside and enjoy the summer weather alongside great people and co-workers. SCRCA offers a professional, safe, and fun working environment.

### Duties and Responsibilities

- Maintain all grounds, washrooms, buildings, trails, and roadways
- Operate pump out equipment to remove sewage from trailer holding tanks in accordance with safe operating practices
- Assist with the enforcement of Authority rules and regulations
- Assist the general public by providing information on policies, regulations, facilities, and general park information
- Assist with the collection and accounting of Conservation Area fees and campsite reservation system
- Assist with camper communication
- Operate all equipment and vehicles in a safe and responsible manner
- Perform other duties as assigned

### Credentials and Experience

- Must possess a valid class G driver's licence; successful candidate will be required to provide a MTO Driver's Abstract
- Experience operating equipment (riding mower, trimmer, tractor, etc.)
- Ability to effectively and safely undertake basic maintenance on equipment
- Effective verbal and written communication skills; able to form and maintain positive relationships with the public and fellow staff
- Excellent customer service skills

- Must be able to work outdoors in adverse weather conditions and be available to work evenings, weekends, and holidays
- Must have the ability to work alone
- Standard First Aid and CPR certification is an asset
- Chainsaw Operator certification is an asset
- Good organizational skills; ability to plan work activities and set priorities in a manner that addresses competing needs in a timely fashion

### Work Environment/Conditions

- Most work takes place outdoors in varying weather conditions within the campground or at day use Conservation Areas
- Frequently expected to lift, carry, push, or pull objects weighing more than 40 lbs
- Frequent multitasking and flexibility in meeting maintenance and customer service needs

#### **Location:**

- Position is based at the Warwick Conservation Area, 6101 Warwick Village Rd, Warwick, ON

#### **Wage and Benefits:**

- Salary: \$18.00 to \$21.00 per hour
- Hours: 40 hours per week

**Start Date:** April 7, 2025

Additional information about the SCRCA is available on the website at [www.scrca.on.ca](http://www.scrca.on.ca).

Please submit your cover letter and resume outlining how your experience meets the necessary qualifications to:

- 1) [jobs@scrca.on.ca](mailto:jobs@scrca.on.ca) indicating the Competition Number and position title in the subject line of your email, or
- 2) mail to:  
St. Clair Region Conservation Authority  
205 Mill Pond Crescent  
Strathroy, ON, N7G 3P9
- 3) or fax to 519-245-3348

We thank all applicants for their interest, however only those selected for an interview will be contacted.

Accommodation will be provided in all parts of the hiring process as required under the *Accessibility for Ontarians with Disabilities Act (AODA)*, Integrated Accessibility Standards Regulation. Applicants need to make their needs known in advance.

*The St. Clair Region Conservation Authority is an Equal Opportunity Employer*